

State of Wisconsin Department of Natural Resources Division of Forestry (Rev. Draft 8-13-15)	2015-2016 Seed Purchasing Application		LEAVE BLANK - DNR USE ONLY	
			Order Number	Nursery

INCOMPLETE APPLICATIONS WILL BE RETURNED. Please read all instructions prior to completing this application.

Applicant's Last Name, First (Please print)			Seed will be planted in:	County	Section	Township	Range
Street or Route			Delivery The nursery will contact you when seed is ready for pickup. Orders may be picked up at a state nursery or shipped through a private carrier. Any seed shipment made through a private carrier must be arranged by the applicant and paid prior to shipping.				
City	State	ZIP Code					
Daytime Phone No. (include area code)		Evening Phone No. (include area code)		E-mail address (optional)			

Order Options: <input type="checkbox"/> 1. Private order – 100% remittance required with application <input type="checkbox"/> 2. DNR Lands (Fish, Wildlife, Parks) – no payment required <input type="checkbox"/> 3. State Forest – no payment required			Purchasing Options: <input type="checkbox"/> 1. Direct seeding project <input type="checkbox"/> 2. Growing nursery stock <input type="checkbox"/> 3. Research project <input type="checkbox"/> 4. Other (specify) _____		Mail application to: Griffith State Nursery 473 Griffith Avenue Wisconsin Rapids, WI 54494		
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Species	Units	Quantity	Price/Unit	Add Conifer Seed Treatment @ \$5/pound	Total Cost (\$) per Species
Bur Oak Acorns with caps attached (Sept-Oct)	Bushel		\$34.00/bu	----	
Red Oak Acorns <i>without caps</i> (October)	Bushel		\$40.00/bu	----	
White Oak Acorns <i>without caps</i> (Sept-Oct)	Bushel		\$40.00/bu	----	
Black Walnut Without hulls (Oct-Nov)	Bushel		\$27.00/bu	----	
Black Cherry Cleaned seed	Pound		\$68.00/pound	----	
Jack Pine Cleaned seed w/o wings in storage	Pound		\$140.00/pound		
White Spruce Cleaned seed w/o wings in storage	Pound		\$60.00/pound		
White Pine Cleaned seed w/o wings in storage <i>Should be treated with repellent</i>	Pound		\$66.00/pound		
Other (Indicate species)					

If the species you ordered is not available you will be contacted by the nursery to discuss a substitution or refund.	SUB-TOTAL
	ADD 5.5% STATE & COUNTY SALES TAX (See instructions to claim a sales tax exemption)
Leave Blank - DNR Use Only	TOTAL ORDER COST

Agreement – Please read carefully
 As applicant I agree:

- That stock grown from this seed will not be used for decorative, ornamental, landscaping or Christmas tree purposes. I am aware that violations of this clause is punishable by a forfeiture.
- Not to harvest or remove trees grown from this seed until they are large enough to be sold or utilized as cut merchantable forest products, or as an approved, pre-commercial thinning. No trees may be removed with roots attached for re-sale.
- To protect the area planted from fire and grazing.
- That a claim for adjustment regarding shortages or quality of seed must be made with the local DNR Forester within ten (10) days of delivery.
- That cancellation of an order after **September 1st** will be at the discretion of the seller.
- That I am responsible for payment at the rates established by the Department.
- To comply with all the rules and statutes applicable to the obtaining, use and disposition of this forest seed.

Signature of Applicant:	Date
DNR Forester Approval:	Date

Deadlines:

1. Orders for hardwood and shrub seed must be **received at the state nursery by September 1st**.
2. Hardwood and conifer seed, if available from storage, can be shipped **after August 1st**.
3. A **Direct Seeding Plan** is required and must be approved by a DNR forester, or an accepted forestry consultant such as a cooperating consultant forester, **prior to completion of this application**. The plan must include site preparation requirements, seeding rates, method of seeding, and species.
4. If the applicant cancels a seed order **after September 1st** and the seed cannot be sold, used at the nursery or stored, then the applicant's payment will be forfeited.

Where to Find Information:

1. Before you order seed, please contact your DNR forester, or a consultant forester, for professional advice regarding proper species selection, site preparation, tree planting plans, cost share programs, tree planter rental, forest tax law programs and other forest management topics.
<http://dnr.wi.gov/topic/forestlandowners/locator/>
2. If you are applying for federal or state cost sharing for tree planting, contact your local DNR forester for species approval before ordering.
3. If seed is being used for silviculture purposes, then your purchase may be tax exempt. Please complete Department of Revenue Form 211 and submit it with your application for tax exemption. This form can be downloaded at **<http://www.revenue.wi.gov/forms/sales/s-211.pdf>**.

Instructions for Completing the Seed Purchasing Application:

1. Incomplete forms will be returned and may result in loss of desired seed due to application delays.
2. **Full payment is required at the time of application**. Make check or money order *payable to the Department of Natural Resources*. Cash is not accepted. Your canceled check will be your receipt.
3. Legibly print your personal contact information.
4. Include the legal description where seed will be planted. Your section, township and range can be found on your property tax receipt or by calling the county clerk of records.
5. Indicate whether this is a paid or free order.
6. Indicate by species the quantity you wish to purchase and its associated cost.
7. Conifer seed can be treated with a fungicide/rodent repellent by the nursery. If you select this option, then add an **additional \$5/pound** for this service on the application.
8. Secure a DNR forester's approval of your application.
9. Sign and date your application.
10. Mail your completed application and remittance to Griffith Nursery, 473 Griffith Avenue, Wis. Rapids, WI 54494

Additional Information

1. Confirmation of your order will be provided from Griffith Nursery.
2. If requested seed is not available, then the applicant will be notified and will receive a full refund.
3. Applicants will be notified when seed is available for pickup at one of the three state nurseries.
4. The state nursery reserves the right to limit seed quantities based on availability and nursery production needs. If the direct seeding project is >5 acres, contact the local DNR nursery prior to submitting an application to determine if adequate seed will be available.
5. If an applicant wishes to have seed shipped rather than picking up the seed at a state nursery, then **shipping costs must be paid by the application prior to shipping**. Shipping of acorns or walnuts is discouraged do to weight and potential cost.
6. Application questions may be directed to:

<p>Griffith Nursery 473 Griffith Avenue Wis. Rapids, WI 54494 (715) 424-3700</p>	<p>Wilson Nursery PO Box 305 Boscobel, WI 53805 (608) 375-4123</p>
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7. Personal identifiable information will be used to administer this program and is not likely to be used for other purposes.