

**URBAN FORESTRY GRANT PROGRAM  
AND  
URBAN FORESTRY CATASTROPHIC STORM GRANT PROGRAM  
COMBINED AUTHORIZING RESOLUTION**

**INSTRUCTIONS**

The following page provides a sample of the authorizing resolution that is required and must be attached to an application for DNR's Urban Forestry or Catastrophic Storm grant funds. If a combined resolution is already on file with the urban forestry grant program-- **and the information is current**-- you do not have to provide a new combined authorizing resolution.

The resolution authorizes the representative to file the urban forestry grant application on behalf of the grant Applicant. The representative must be an official or employee of the municipality, tribal government, or non-profit 501(c)(3) organization. We recommend that the authorized position be identified in the authorizing resolution. Doing so enables the acting representative (i.e., the Town Clerk, City Forester, Mayoral position) to apply in the event the authorized representative is unavailable.

An authorizing resolution is NOT a substitute for a formal agreement between all entities that are party to a cooperative agreement. Such an agreement must comply with the provisions of s. 66.0301, Wis. Stats. This section of the statutes appears below.

**66.0301 Intergovernmental cooperation. (1)** (a) In this section "municipality" means the state or any department or agency thereof, or any city, village, town, county, school district, public library system, public inland lake protection and rehabilitation district, sanitary district, farm drainage district, metropolitan sewerage district, sewer utility district, solid waste management system created under s. 59.70 (2), local exposition district created under subch. II of ch. 229, local professional baseball park district created under subch. III of ch. 229, local professional football stadium district created under subch. IV of ch. 229, a local cultural arts district created under subch. V of ch. 229, family care district under s. 46.2895, water utility district, mosquito control district, municipal electric company, county or city transit commission, commission created by contract under this section, taxation district, regional planning commission, or city-county health department.

(b) If the purpose of the intergovernmental cooperation is the establishment of a joint transit commission, "municipality" means any city, village, town, or county.

(2) In addition to the provisions of any other statutes specifically authorizing cooperation between municipalities, unless those statutes specifically exclude action under this section, any municipality may contract with other municipalities and with federally recognized Indian tribes and bands in this state, for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law. If municipal or tribal parties to a contract have varying powers or duties under the law, each may act under the contract to the extent of its lawful powers and duties. A contract under this subsection may bind the contracting parties for the length of time specified in the contract. This section shall be interpreted liberally in favor of cooperative action between municipalities and between municipalities and Indian tribes and bands in this state.

(3) Any contract under sub. (2) may provide a plan for administration of the function or project, which may include but is not limited to provisions as to proration of the expenses involved, deposit and disbursement of funds appropriated, submission and approval of budgets, creation of a commission, selection and removal of commissioners, and formation and letting of contracts.

(4) A commission created by contract under sub. (2) may finance the acquisition, development, remodeling, construction and equipment of land, buildings and facilities for regional projects under s. 66.0621. Participating municipalities acting jointly or separately may finance the projects, or an agreed share of the cost of the projects, under ch. 67.

(5) No commission created by contract under sub. (2) may, directly or indirectly, do any of the following:

(a) Acquire, construct or lease facilities used or useful in the business of a public utility engaged in production, transmission, delivery or furnishing of heat, light, power, natural gas or communications service, by any method except those set forth under this chapter or ch. 196, 197 or 198.

(b) Establish, lay out, construct, improve, discontinue, relocate, widen or maintain any road or highway outside the corporate limits of a village or city or acquire lands for those purposes except upon approval of the department of transportation and the county board of the county and the town board of the town in which the road is to be located.

**History:** 1999 a. 150 ss. 348, 349, 352, 353; 1999 a. 167 s. 38; 2001 a. 16, 30.

**SAMPLE OF AN AUTHORIZING RESOLUTION**

The following sample resolution is a model for the authorizing resolution required of all grant applicants. The resolution will authorize the representative to file the Urban Forestry and Urban Forestry Catastrophic Storm grant applications. The representative must be an official or employee of the municipality, tribal government, or non-profit 501(c)(3) organization.

**RESOLUTION**

WHEREAS, \_\_\_\_\_ hereby requests financial assistance under  
(name of municipality, tribal government or non-profit organization)

s. 20.370, Wis. Stats., Chapter NR 47, Wis. Admin. Code, for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 20.370(5)(bw) and (1)(mv), Wis. Stats.,

THEREFORE, BE IT RESOLVED, that \_\_\_\_\_ HEREBY AUTHORIZES  
(name of municipality, tribal government or non-profit organization)

\_\_\_\_\_, an official or employee, to act on its behalf  
(position title of authorized representative)

- to: Submit an application to the Department of Natural Resources for financial assistance under s. 20.370, Wis. Stats., Chapter NR 47, Wis. Admin. Code;
- Sign necessary documents; and
- Submit a final report.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

I hereby certify that the foregoing resolution was duly adopted by \_\_\_\_\_

at a legal meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title