

US Fish & Wildlife
Boating Infrastructure Grant Program
Project Statement (10 pages maximum)

A concise project statement that addresses the following elements must be included in the application. In general, the project statement must provide sufficient information so reviewers may verify that the proposed activities are eligible for funding and substantial in character and design. Images that show existing structures and facilities, the proposed BIG-funded facility, and relevant details, such as the number of transient slips or the amenities for eligible users should be appended rather than included within the narrative project statement.

1. **Need:** Explain why the project is necessary and how it fulfills the purpose of BIG;
 - a. Describe existing facilities available for eligible vessels at your location and near the proposed project;
 - b. Describe how the proposed project fills a need or offers a benefit not offered by existing facilities;
 - c. Give information to support the number of transient boats expected to use the facilities in the proposed project area and demonstrate why existing facilities are insufficient to meet demand;

2. **Purpose:** State the ultimate purpose for the proposed project and link the purpose to the demonstrated need;

3. **Objectives:** Identify specific, measurable, attainable, relevant, and time-bound (SMART) objectives to be accomplished during the project period;

4. **Results or benefits expected:** Describe the expected results or benefits from accomplishing the objectives;
 - a. Describe each capital improvement (see § 86.3), service or other product that will result from the project;
 - b. Describe how the structures, service, or other products will address the need(s) and benefits for eligible users;

5. **Approach:** Describe the approach to be used in meeting the objectives;
 - a. Describe the methods, designs, and/or procedures to be used to achieve the objectives, providing enough information on the status of required permits or other compliance requirements (National Environmental Policy Act, Section 7 of Endangered Species Act, and Section 106 of the National Historic Preservation Act) for us to make a preliminary assessment;
 - b. Identify the project officer who has or will have detailed knowledge of the project, state whether she or he is the Federal Aid Coordinator for the State

- agency, give the contact information, and state whether he or she has signatory authority for committing the grantee to a course of action;
- c. Give the name, contact information, qualifications, and role of each known concessioner or subgrantee;
- d. Explain how you will exercise control to ensure the BIG-funded facility continues to achieve its authorized purpose during the useful life of the facility;
- e. Provide a timeline of activities;

6. **Relationship with other grants:** Describe any relationship between the proposed project and other related work funded by Federal grants that is planned, anticipated, or underway.

7. Geographic Location/Drawings/ Maps/Photographs (20 page limit):

Your proposal will be scored, in part, on the quality of the access you provide for eligible boaters to significant destinations, services, and other amenities. In addition to addressing the project location generally in the Project Statement, please provide additional context by visually depicting the following:

- a. The location of the project site using Global Positioning System (GPS) coordinates in the following format: *degrees:minutes:seconds*;
- b. All existing structures, facilities, and amenities;
- c. All proposed project components;
- d. Clearly marked areas that are for (1) eligible transient recreational vessels, (2) areas that are for others, and (3) areas that are for shared use;
- e. Water depths (before and after planned dredging, if applicable);
- f. If dredging is proposed, you must include an aerial photograph or schematic drawing to indicate the specific area(s) you intend to dredge;
- g. Measurements for all docks, bulkheads, breakwaters, and other features where boats will be accommodated;
- h. Any other information that will assist reviewers to identify project components, prorating criteria, or other factors involved with ranking.
- i. A small State map that shows the general location of the project;
- j. A local map that shows the facility location and the nearest community, public road, and navigable water body;
- k. Maps or images that show proximity or distances to significant destinations, services that support eligible users, terrain considerations, access, or other information applicable to your project;
- l. Any other map that supports the information in the project statement.

8. Response to Ranking Criteria Tier 2 only (12 pages maximum)

You may either address the ranking criteria in the Project Statement or you may attach a separate response. If you choose to address the criteria within the Project Statement, please attach a table with page numbers showing where each of the criteria is addressed

within the Project Statement. If you choose to attach a separate response to the criteria, provide descriptions with appropriate documentation of how the proposed project addresses each of the ranking criteria. Please do not rank your own proposal, as this information will be disregarded.

