

## How to Write a Resolution

### Resolution Content

Each year the Conservation Congress accepts written resolutions from the public, in each county throughout the state regarding natural resource issues of statewide concern. These resolutions are introduced by the public in attendance during the Conservation Congress county meeting that is held annually in conjunction with the DNR Spring Fish and Wildlife Rules Hearings in April.

In order for a resolution to be accepted for further consideration by the Conservation Congress and for public vote at the annual Conservation Congress county meeting, all resolutions introduced must meet the following requirements:

1. The concern must be of statewide impact.
2. The concern must be practical, achievable and reasonable.
3. The resolution must have a clear title.
4. The resolution must clearly define the concern.
5. Current state statutes and laws must be considered, with reasonable cause for change being presented.
6. The resolution must clearly suggest a solution to the concern and a description of further action desired.

### Resolution Format

- ✓ The resolutions must be typed or legible hand written 8 ½ x 11 white paper.
- ✓ Resolutions must be 250 words or less, on one side of an 8 ½ x 11 white sheet of paper and there will be no attachments or additional sheets accepted for the same resolution.
- ✓ The author's name, mailing address, county, telephone number and signature is required to be at the bottom of the resolution.

### Resolution Presentation

- Only the individual author or designated representative may present the resolution within the county. The author or designated representative must be present at the time the resolution is introduced.
- No more than two resolutions may be introduced by any person during the Congress portion of the spring hearings.
- Written resolutions not meeting the above criteria and/or verbal resolutions will not be accepted.
- Provide the Congress County Chair with **TWO COPIES** of the resolution for submission at the beginning of the evening, one to be part of the official record and the other to be posted for public viewing.
- Individuals in attendance at the meeting can vote on the resolution being introduced within the county.

### Sample Resolution

Title: Spring Dinosaur Hunting Season

The Problem:

Dinosaurs are a threat to agriculture across the state, especially in April and May, because they make deep footprints in newly planted farm fields, damaging the emerging crops. The problem is aggravated in southern Wisconsin, because dinosaurs are migrating across the state line to avoid hunting pressure in Illinois.

There is already an overpopulation of dinosaurs in Wisconsin.

At present, state law does not permit dinosaur hunting at any time during the year. We feel that Wisconsin law should be consistent with Illinois, which permits dinosaur hunting in the spring.

Wisconsin farmers are suffering significant crop damage because of dinosaur incursions.

BE IT RESOLVED, that the Conservation Congress at its annual meeting held in Buffalo County on April 11, 2016 recommends that the Conservation Congress work with the department to take action to correct this situation by introducing rule change allowing a spring dinosaur hunting season.

Name of Author: Fred Flintstone

Name of Organization (*optional*): Private Citizen

Address: W12345 State Road 3

City, State, Zip Code: Bedrock, Wisconsin 54231

Name of the County Introducing In: Buffalo

Telephone Number (*including area code*): 123-456-0789

See WCC  
Resolution  
Process